

Age-Friendly Community Development Program - 2025

Form Preview

Age-friendly Community Development Program 2025

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About the Age-friendly Community Development Program

An age-friendly community is one that enables people of all ages to actively participate in community life.

In August 2024, Queensland Government launched An Age-friendly Queensland: The Queensland Seniors Strategy 2024-2029, a blueprint for an age-friendly state, with the aim of creating the nation's most age-friendly state.

The Queensland Government is committed to building age-friendly communities where older people are connected to their community and the people and the services that matter to them; they are supported by world class frontline services when support is needed, and they are celebrated for the contribution they make as carers, workers, volunteers and community leaders.

More information can be found:

[Queensland's age-friendly future | Department of Families, Seniors, Disability Services and Child Safety](#)

[Strategy | Department of Families, Seniors, Disability Services and Child Safety](#)

[Age-friendly toolkit | Department of Families, Seniors, Disability Services and Child Safety](#)

[Resources | Department of Families, Seniors, Disability Services and Child Safety](#)

Applications close 4 April 2025 17:00 AEST

Completing this application form.

The application form is designed to provide information to allow detailed consideration of all submissions by the assessment panel. All mandatory sections of the application form must be completed. Mandatory questions are marked with a red Asterix.

Please ensure that you have access to the Age-friendly Community Development Program Grant Guidelines www.qld.gov.au/agefriendlygrants to assist with completion of this application form.

Late and incomplete applications will be deemed ineligible and will not be assessed.

Applications that exceed the word limit indicated, will not be able to be submitted.

Privacy Notice

The Department of Families, Seniors, Disability Services and Child Safety, (the department) is collecting personal information from the application form for the purpose of administering the Age-friendly Community Development Program Grant Round 2025. The department will provide this information to the assessment panel, which may include members external to

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the department, for the purpose of assessing applications. If you are a successful applicant, your personal information will be published in Queensland Government publications and websites unless you inform the department you do not wish your information to be made public. Personal information will be managed in accordance with the Queensland *Information Privacy Act 2009*.

Please list your council's name confirming consent to share information

I acknowledge that I have read the Age-friendly Community Development Program Grant Guidelines before completing this form to ensure the eligibility and program requirements have been met. *

☐ yes

Council (applicant) Details

* indicates a required field

Queensland Local Government Council *

Please provide the name of the proposed project *

please restrict the project name to short phrase or sentence

Applicant (main contact) *

Organisation Name

please provide the details of the main contact for the contract

Applicant position *

Council office address *

Address

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Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Office phone number

Must be an Australian phone number.

Work mobile number *

Must be an Australian phone number.

Please provide the best number to contact you.

Council website *

Must be a URL.

Email *

Must be an email address.

Eligibility Criteria

To be eligible to apply for this grant you must be a Queensland Local Government Council and be able to enter into a legally binding and enforceable agreement with State of Queensland including agreeing to the Terms and Conditions of the funding agreement. Your initiative may complement existing age-friendly frameworks. *

☐ I confirm the application meets the eligibility criteria

If you cannot meet the above eligibility criteria, you are not eligible to apply and your application will not be considered.

Does your council currently receive any funding from the Queensland Government? *

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- ☐ Yes
☐ No

Does your council have any non-performance or non-compliance issues with the Queensland Government? *

- ☐ Yes
☐ No

If yes to the above question, please provide more detail.

You are NOT eligible to apply if you are:

- a state, territory or federal government agency or body
- an unincorporated organisation
- not-for-profit organisation
- an individual
- a local government council that is not based in Queensland
- fixed trusts
- a political party.

You are not eligible to apply for initiatives requiring ongoing funding from the Queensland Government or have initiatives with existing funding for the same initiative or period.

I confirm the application does not fit within any of the ineligibility categories detailed above *

- ☐ yes

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

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Must be an ABN.

Please attach a copy of your Public Liability Insurance. *

Attach a file:

Please attach latest audited financial statements for the last two years *

Attach a file:

In which Queensland Local Government Area/s will the activity occur? *

List suburbs within LGA where activity will occur

Program Objectives

Target group

The Age-friendly Community Development Grant Program targeted grant aims to fund local council initiatives, in partnership with community organisations, which will activate communities to become age-friendly and combat ageism, benefitting older people in Queensland, including, but not limited to, one or more of the following priority or at-risk groups.

Please indicate which target groups will benefit from your initiative.

- ☐ First Nations peoples over 50 years
- ☐ older people from culturally and linguistically diverse backgrounds
- ☐ older people living in rural and remote regions
- ☐ newly arrived seniors migrants and refugees
- ☐ seniors with disability
- ☐ unpaid seniors carers
- ☐ older people who identify as LGBTIQ+
- ☐ older people experiencing or who have experienced domestic and family violence
- ☐ older people experiencing financial disadvantage
- ☐ older people with poorer physical and mental health
- ☐ older people who are homeless or at risk of homelessness.

it is not mandatory for local councils to support all the above cohorts.

What will be funded

The successful local government councils of the Queensland Age-friendly Community Development Program Grant Round will be funded to activate age-friendly practices that work towards building age-friendly communities and combatting ageism to:

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Please tick all that apply

- ☐ address the needs of older Queenslanders to age positively, focusing on connections, care and recognition of value
- ☐ respond to the needs of older Queenslanders as a diverse cohort to promote outcomes against the eight age-friendly domains
- ☐ be strengths-based, championing the value of older people and empowering them to be a part of the program delivery
- ☐ address local challenges, particularly for regional, rural, remote locations
- ☐ focus on collaboration and partnership between the local council and local community organisations
- ☐ focus on long-term sustainability after project funding has ceased
- ☐ have defined benefits that can be quantitatively and qualitatively captured.

Assessment Criteria

* indicates a required field

Age-friendly Community Development Program Grant Guidelines

Please ensure that you have access to the Age-friendly Community Development Program 2025 Grant Round Guidelines to assist with completion of this application form. The Age-friendly Community Development Program 2025 Grant Round Guidelines can be located here: www.qld.gov.au/agefriendlygrants

Criterion 1: Describe the proposed project/pilot program you are seeking funding for. You should articulate how you will fulfil the purpose of the grant and where the project/pilot program will be delivered. (400 words maximum)

When addressing the criteria, you should:

- describe how your council, in partnership with local community organisation/s, will use the funding to deliver the requirements outlined in the 'What will be funded' section 3 in the Guidelines and where the project/pilot program will be located.

Criterion 1 *

Word count:

Must be no more than 400 words.

Please attach any documents that provide further detail on your Council's proposed initiative.

Attach a file:

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Criterion 2 – Describe how the project/pilot program will support target groups (but not limited to these groups) as listed in 1.3 in the Guidelines. (400 words maximum)

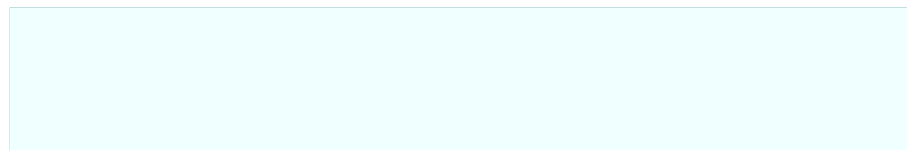
When addressing the criteria, you should:

- identify how the grant will be used to activate age-friendly practices in your council
- identify how the grant will support older people including any target groups as listed in 1.3 in the Guidelines
- clearly indicate how the project/pilot program will directly support the target groups
- provide evidence of your council's ability to engage with and support the needs of the chosen cohort(s).

If engaging with First Nations or Culturally and Linguistically Diverse (CALD) peoples:

- clearly indicate how your proposed initiative demonstrates how the local government council has or will work with and engage the community, in particular Aboriginal and Torres Strait Islander peoples to ensure culturally safe service provision engagement, co-design and implementation of proposed activities.
- provide detail of your experience working with similar projects that demonstrates your council's capacity to work with First Nations Peoples and CALD peoples in a culturally appropriate and safe environment. Include examples of previous work and references from within the communities to support your claims.

Criterion 2 *



Word count:

Must be no more than 400 words.

Criterion 3 – Describe your local government council's purpose and explain how this demonstrates your ability/capacity to deliver the project/pilot program. The applicant demonstrates strong community connections, partnerships or alliances, including with local community organisations or neighbourhood and community centres. (400 words maximum)

When addressing the criteria, you should:

- summarise the history and purpose of the local government council and explain how this demonstrates the applicant's ability to deliver the activities
- describe the relevant skills, qualifications, and experience of key program management and specialist staff required to achieve the project/pilot program
- demonstrate the council's strong community connections, partnerships or alliances, including with local community organisations or neighbourhood and community centres.

Criterion 3 *

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Word count:

Must be no more than 400 words.

Assessment criteria continued

* indicates a required field

Criterion 4 – Describe how your council will maintain quality control of the project/pilot program to ensure effective reporting and evaluate the impact of the activity for individuals and the community. The proposal includes an evaluation component. (400 words maximum)

When addressing the criteria, you should:

- provide evidence to demonstrate the council's capacity to capture data on its service delivery to meet half year and end of contract reporting requirements.
- identify the strengths of the proposed project/pilot program and what benefits, beyond the identified outcomes, the activities may bring.

Criterion 4 *

Word count:

Must be no more than 400 words.

Criterion 5 – Cost and value for money to deliver this project/pilot program.

- describe how your council will use the funding to deliver the requirements outlined in the 'What will be funded' section 3 of these Grant Guidelines.

The proposal includes an evaluation component where your council will be required to provide an evaluation halfway through and at the end of the grant period.

Criterion 5 *

Word count:

Must be no more than 400 words.

Funding Details

* indicates a required field

Funding amount requested

Total amount of funding being applied for. *

Must be a dollar amount.
Minimum \$25,000 - Maximum \$50,000

Budget

Using the template below please provide an indicative of approximate budget for the project duration. Please ensure your budget matches the total amount of funding you are seeking.

Expenditure Type	Expenditure

Budget Totals

Total Expenditure Amount *

This number/amount is calculated.

If applicable please detail any in kind services and or staffing which will be funded by your Council and used for the program.

Word count:
Must be no more than 400 words.

Please confirm your council will submit a financial acquittal with the final report at the end of the project *

☐ Yes

Checklist and applicant declaration

* indicates a required field

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Please confirm the following: *

- ☐ Your application includes a copy of public liability insurances.
- ☐ Your application includes council's financial accounts for past two years.
- ☐ You have read and understand the Age-friendly Community Development Program Grant Guidelines.
- ☐ You have read and understand the terms and conditions.

Applicant declaration and endorsement

The Department of Families, Seniors, Disability Services and Child Safety, is collecting your personal information in accordance with the Information and Privacy Act 2009 (Qld), in order to administer the Queensland Age-friendly Community Development Program Grant Round 2025. The information will be stored securely and accessed by the Department's authorised employees for the purpose of administering the Queensland Age-friendly Community Development Program Grant Round 2025.

Personal information contained in the application may be disclosed to the assessment panel for the purpose of assessing the applications and, if the application is successful, details of the applicant and the initiative may be used by the Department for advertising/promotional purposes as specified in the Queensland Age-friendly Community Development Program Grant Round 2025.

I agree that the State of Queensland may use and disclose my personal information in the manner set out above. *

- ☐ Yes
- ☐ No

Please confirm the following: *

- ☐ I warrant that I am authorised to submit the grant application on behalf of the Council.
- ☐ I declare to the best of my knowledge all the information provided in the grant application is true, correct and complete.
- ☐ I have provided the required attachments with this application form.
- ☐ If the application is successful, I acknowledge that I cannot change the approved project/activity or budget without prior approval and I will notify the Department of Families, Seniors, Disability Services and Child Safety to seek endorsement of any proposed changes to the service agreement.
- ☐ If the application is successful, the applicant will enter into a funding agreement with the State of Queensland, acting through the Department of Families, Seniors, Disability Services and Child Safety.
- ☐ If the application is successful, I will provide regular reporting to the Department of Families, Seniors, Disability Services and Child Safety in accordance with the requirements of the funding agreement.

I declare that I have submitted the application in accordance with the Age-friendly Community Development Program Grant Round Guidelines *

- ☐ yes

Queensland Local Government Council *

Position of person completing the application form *

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Date of application submission *

Must be a date.

Work mobile number *

Must be an Australian phone number.

Thank you for completing your application for the Age-friendly Community Development Program. Your application will be assessed on its merit, and you will be advised in due course on the outcome.

Applicant Feedback

You are at the end of the application process. Before you review your application and click on the **SUBMIT** button, we would appreciate if you would take a few moments to provide feedback.

Please indicate how you found the online application process:

How many minutes in total did it take you to complete this application?

Must be a number.
(e.g 1.5 hours = 90)

Please provide any suggestions or improvements you have about the application form and/or application process.